

## RELEASE OF MOVABLE / IMMOVABLE PROPERTY DOCUMENTS TO LEGAL HEIRS IN CASE OF CONTINGENT EVENTS

The Reserve Bank of India (RBI) released a circular dated September 13, 2023 on "Responsible Lending Conduct – Release of Movable / Immovable Property Documents on Repayment/ Settlement of Personal Loans".

As per the above circular, the Regulated Entities shall have a well laid out procedure for return of original movable / immovable property documents to the legal heirs. Such procedure shall be displayed on the website of the Regulated Entities along with other similar policies and procedures for customer information.

## PROCEDURE FOR RETURN OF ORIGINAL PROPERTY DOCUMENTS TO LEGAL HEIRS

In the contingent event of demise of the sole or joint borrower / promoter / guarantor, the legal heirs of such borrower / promoter / guarantor shall approach Arcil as per below procedure:

- i. The Legal heir should send an email to <a href="P&CG@arcil.co.in">P&CG@arcil.co.in</a> or a letter to "Asset Reconstruction Company (India) Limited, The Ruby, 10<sup>th</sup> Floor, 29 Senapati Bapat Marg, Dadar West, Mumbai 400028", stating the details of the case.
- ii. The Legal heir should also attach a copy of No Dues Certificate or Release letter issued by Arcil or its constituted power of attorney.
- iii. The Legal heir should also provide proof / supporting document that he / she is the legal heir of such borrower / promoter / guarantor.
- iv. The Legal heir should also provide his / her KYC documents.
- v. Post-receipt of all the above documents, Arcil shall examine the matter and shall reply to the legal heir within 20 working days of receipt of email / letter.
- vi. Arcil may request additional details / documents from the legal heir and post detailed examination, shall handover the title documents.
- vii. If the legal heir is not satisfied with the resolution by Arcil, he/ she may raise a grievance in accordance with grievance redressal procedure of Arcil.